

Duc d’Anville Elementary School

12 Clayton Park Drive

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SAC Meeting Minutes

Monday, January 20, 4:30 pm – Duc d’Anville Elementary School Library

Present: Jane Newton, Nicole Mosher, Anne Martin, Moira Marks, Amy Weedon, Jessica DeViller, Jeanna Wager, Nicholas Graham & Janet Roy

Regrets: Dave Kilgour

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| Discussion Items | Minutes |
| 1. Call to order | 4:36 |
| 1. Approval of Agenda | Moved by Moira, seconded by Nancy |
| 1. Approval of previous meeting summary | Anne moved, |
| 1. Discussion of school grounds & playground with Regional Councillor Kathryn Morse | HRM Regional Councillor Kathryn Morse attended the meeting to discuss the school grounds and the purchase of equipment and toys for the students to use at recess and lunchtime. Jane and Anne met with Kathryn in October. Jeff Spares is the contact at HRM, he understands the concerns about the gravel on the playground and is planning a repair in the spring, attempting to bank the gravel with sods or alternatives to try to mitigate the spread of the gravel. If an additional piece of equipment is added to the playground, the surface repair would occur after the new equipment is installed. Kathryn asked the SAC to send a request for what we would like to see in that area. Suggestion that monkey bars might be appropriate for the space and complement the current equipment. Kathryn said it might be able to be covered under her discretionary funds depending on the price. Possibility of adding benches in the former front playground space. The Council funds cannot be used for removal of anything, only installation. HRM community grants might also be able to be used, she will forward the information for those. She requires a formal ask for outdoor toys or bags of toys for recess, rainy day toys like board games, but is able to make those funds available quickly. |
| 1. Principal’s Report, including Student Success Plan update (standing item) | $10,589 funds currently available for SAC spending. Jane asked about buying a small piece of equipment like the dinosaurs, small and inexpensive. Amy said if we tie it to wellness it would meet our spending requirements. Amy recently bought math manipulatives out of her budget, not SAC funds. A few iPads would be helpful for EAL, with translation and learning apps. The school doesn’t have science kits. The light bulbs are burnt out on their circuit kits. Amy suggested that staff could do a science inventory to see what might be required. Large visual timers would assist older classes to increase their writing stamina.  Current enrollment is 508.  Staffing update - see report  Received the grant for Layali Ghosheh (Arabic Support Worker), who is now working 3x week.  P-2 report statistics - see report, positive movement has occurred  Students who were below target on literacy testing in grade 3 will receive support from Early Literacy Support Workers to boost their reading and be reassessed later this year.  Well-being cycle - When reporting processes were clarified for incident reports there was a spike, but the school is starting to notice a decline. This indicates both an increase in trust and effectiveness. |
| 1. New Business | none |
| 1. SAC Funding (update on purchases) | Included in Principal’s Report (attached) |
| 1. Public input | Discussion of lunch program which is going fairly well with some improvements that have been incorporated since the start of the program. |
| Next meeting: February 24 (future meeting dates: April 28 & June 9) | |
| Adjournment - 5:42 | |

**Duc d’Anville Administration Report: January 2025**

**SAC Finances**

* Our current balance is $10,589.52   
  1. **Enrollment and Class Configurations**

Our current enrollment is 508. (Increased by 9 since winter break)

* 1. **Staffing –Julia Noel is RTW in January and Laura Rondeau is continuing in that role. Terri-Ann Russel is leaving on deferred Feb. 1. We are in the process of reviewing resumes. Jo-Ann Kanellakos is officially retiring as of February 1.**

**Student Success Plan**

**Literacy Goal:** We will improve student achievement in **literacy**, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

**Mathematics Goal:** We will improve student achievement in **mathematics**, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

**Well-being Goal:**  We will improve student achievement in **well-being**, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

1. **End of Literacy Cycle 1 Reflection: will be completed by December 2nd**Shared end of cycle 1 reflection and presented cycle 2
2. **End of Literacy Cycle 2 Reflection:  will be completed by March 31st**
3. **End of Literacy Cycle 3 Reflection: will be completed by June 13th**
   1. P-2 Literacy Data due January 24. November results shared.
   2. Received $16500 from Halifax Youth Foundation Grant to support with interpretation services. Layali is now working 2-3 days a week supporting with Arabic interpretation
   3. **Events**: African Heritage Month Kick-Off January 23 at 6. Student of the Month Assembly January 24 “Helping Hands”, Leadership Team is operating, currently helping with lunch, announcements, and assembly set up.